CRICCLUBS – Managing Players and Matches

Contents

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Summary

1. For adding players, you need to be a Team Admin – This will be assigned by the League Admin – All captains and vice captains have been made as Team Admin
2. For scoring, you need to be a Team Scorer – This will be assigned by the League Admin – All captains and vice captains have been made as Team Scorer
3. If you need additional players to be assigned as Team Admins or Team Scorers, reach out to League Admin
4. Team Admins have the ability to update the password, email and username of the players of their team. This is needed only if the players need to login and be a scorer or need to merge their profile from some other league in Cricclubs
5. There is no need for a player to login if they do not have profiles to be merged or do not intend to be scorers

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Adding Players

Login into your account

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In the menu go to Teams → View Teams

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Select the appropriate Division to find your team.

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Click the "Add Players" button.

Enter player details.
Enter a dummy email at this point.

FYI, when creating your team player profiles, new profiles **cannot directly enter that actual email ID**.
Use a dummy email and then have the player login and correct the email address. **The player needs to login only if they need their profile to be merged with profiles of other tournaments on Cricclubs. Otherwise no login by the player is needed**

Click on Validate after entering all players.

![Triggers Cricket Club logo]

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UPLOAD TEAM PLAYERS : BCC LEGENDS

	First Name	Last Name	Email
1	Test	Player	test.player@tcc.org
2			
3			
4			
5			
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24			
25			

VALIDATE

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You will be shown whether all records are correct. If there are any Invalid records, correct them using "Edit Data" and go through the validation again.
If there are no invalid records, click "Submit Data".

Adding Scores

Click on Matches -> Schedule

In the list that comes up, click Admin actions and Match Summary

Add Summary information in Match Summary

In the full score card option, enter the full score card, validate and submit the details. Score for both the teams are on the same page

KINGS XI VS JCC

Series:	Professional	Match Date:	03/09/2019		
Who won toss:	Kings XI ▾	Batting First:	Kings XI ▾	Overs:	20 ▾

KINGS XI BATTING:

	Batsman	How Out?	Player1	Player2(Bowler)	Runs	Balls	Fours	Sixers
1	▾	▾	▾	▾				
2	▾	▾	▾	▾				
3	▾	▾	▾	▾				
4	▾	▾	▾	▾				
5	▾	▾	▾	▾				
6	▾	▾	▾	▾				
7	▾	▾	▾	▾				
8	▾	▾	▾	▾				
9	▾	▾	▾	▾				
10	▾	▾	▾	▾				
11	▾	▾	▾	▾				
12	▾	▾	▾	▾				

Byes: 0   Leg Byes: 0   Wickets : 0   Wides : 0 No Balls : 0 Penalty: 0   0   0.0

Fall Of Wickets:

Adding player from App

If you are using the app (name of the app is Cricclubs), when you are selecting the team for the match from the roster, you have an option to add a new player as needed on the ground if the player is not present in your roster as shown in the screen shot below
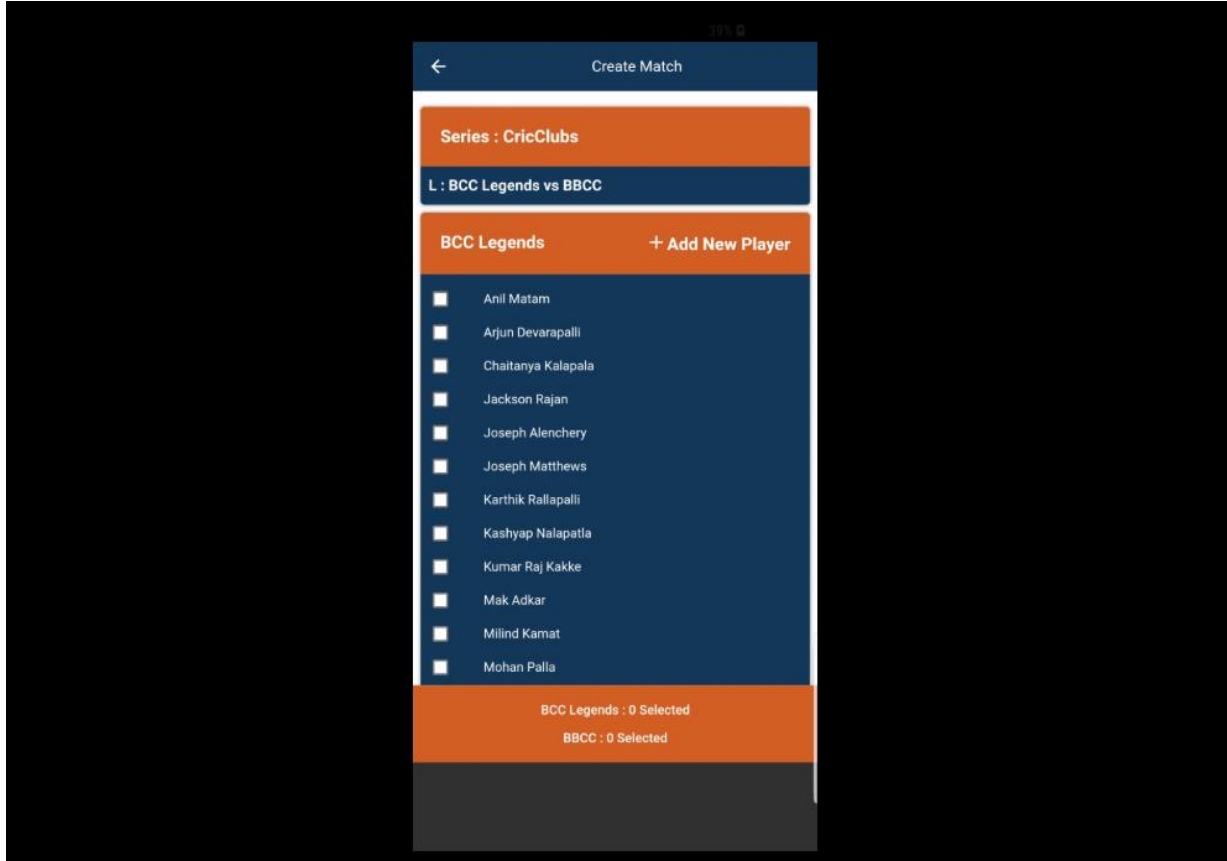
Update of profile only if player needs to login and the profile of a player needs to be merged with an existing profile

To give access to the profile (or merge it with their profile on another cricclubs league), on your team page you can edit players by clicking on the "View Profile" button for the player created.

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Click on "Update Profile" on the player profile page that opens up.

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Update any personal details as desired.

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Go to the Preferences tab.

Update username and password as desired. It is recommended to give them a temporary password and ask them to reset it later.

It is to be noted that the default username, password and the email (all of these can be updated)

Enter the email ID for the player. If they already have a profile, give the same ID as in that other profile for the profiles to be merged.

Click "Update".

(The player may also claim the profile directly using the "Claim your profile" link. The player will need to go to the league site, navigate to their profile, click this link and enter their email ID the same as on their other profile. TCC League admin(s) will then have to approve the profile claim.)

![Triggers Cricket Club logo]

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Steps for Merging existing profiles
Login with your new login details.

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After getting in you will see this message asking if you want to merge your profiles. DO NOT SKIP if you want to merge profiles. Click on Merge.

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You will get a notification like this that a code has been sent to your email account. You will need to enter that code to verify the merge.

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Once you enter the code from your email, you will get a notification of profiles merging successfully.

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Now you will see your multiple leagues as Tabs on your profile.