



# MADISON WOMEN'S CRICKET LEAGUE

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## VERSION HISTORY

<b>LastUpdatedBy</b>	<b>LastUpdatedOn</b>	<b>Comments</b>
Hyma C	2022-09-29	Updated version for Tournament Year 2023
Hyma C	2023-04-26	Separated Season Guidelines and Committee Guidelines



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## COMMITTEE STRUCTURE

- MWCL Committees are broken down into the following structure and work independently of each other.
- Members are required to commit to a 2 year term with options to renew at the end of the term.
- Members are required to participate in committees agnostic of their team affiliations.
- It is not required for a committee member to play in the tournament or be the Captain/Vice-Captain.
- Any member found incapable of performing their duties in a timely manner will be replaced by a new committee member immediately.

ADMIN COMMITTEE		
Name	Role	Responsibilities
Hymavathi Chinta	Admin Committee	<ul style="list-style-type: none"> <li>● Point of Contact - City Administration</li> <li>● Contact City Administrators for ground maintenance</li> <li>● Register the league as a non-profit 501(c)3 organization</li> <li>● Setup WhatsApp Groups for various committees</li> <li>● Establish league, tournament and committee structure (2022)</li> </ul>

DISCIPLINARY COMMITTEE		
Name	Role	Responsibilities
Hymavathi Chinta	Disciplinary Committee	<ul style="list-style-type: none"> <li>● Discipline shall be imposed fairly, consistently and in relationship to the wrongdoing but without regard to the player's importance to her team</li> <li>● Hear and Resolve all complaints of misconduct/disciplinary issues involving coaches, players, umpires and team supporters               <ul style="list-style-type: none"> <li>● Maintain an unbiased opinion of the situation</li> <li>● Review any misconduct by players/teams</li> <li>● Contact all parties involved for successful resolution</li> </ul> </li> <li>● Determine and assess disciplinary action against players, coaches, umpires, and team supporters, as considered appropriate in the circumstances, up to and including suspension and/or dismissal from the team and forfeiture of games               <ul style="list-style-type: none"> <li>● Warnings, Probation, Suspension, Dismissal</li> <li>● Financial Penalty as needed (not encouraged)</li> </ul> </li> <li>● Maintain a record of and report all actions taken</li> <li>● Report other matters of which the MWCL Committees should be aware that may come to its attention as a result of its activities</li> <li>● Compel the appearance and/or testimony of a player, coach, umpire or team supporter at a hearing and/or compel production of score sheets, videos, and other documentation in the possession of a coach, player, umpire, supporter, or representative of the MWCL Committee</li> </ul>
Seema Narman	Disciplinary Committee	
Sumudu Atapattu	Disciplinary Committee	
Rushani Anne Bastian	Disciplinary Committee	
(OPEN)	Disciplinary Committee	



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		<ul style="list-style-type: none"> <li>● Solicit statements, testimony, evidence, or other documentation from interested parties other than players, coaches, as considered necessary in the sole judgment of the Disciplinary Committee</li> <li>● Establish such procedures as it considers necessary to conduct its activities, including performance of MWCL Committees.</li> </ul>
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ORGANIZING COMMITTEE		
Name	Role	Responsibilities
Rama Chennamaneni	Organizing Committee - Treasurer	<ul style="list-style-type: none"> <li>● Maintains league bank accounts</li> <li>● Receives funds from league sponsors</li> <li>● Provides thank you letters to sponsors</li> <li>● Collects tournament fees from participating teams</li> <li>● Collects common expenses and receipts</li> <li>● Reimburses expenses to members</li> <li>● Provides annual statements to the committee</li> </ul>
Kamakshi Sachidanam (Ramya)	Organizing Committee - Logistics	<ul style="list-style-type: none"> <li>● Sets up regular annual meetings for committee               <ul style="list-style-type: none"> <li>● Season Start</li> <li>● Season End</li> <li>● Other Meetings</li> </ul> </li> </ul>
Madhumita Bala	Organizing Committee - Logistics	<ul style="list-style-type: none"> <li>● Generates tournament schedule with no breaks               <ul style="list-style-type: none"> <li>● Schedule meeting with captains</li> <li>● Use online random schedule generators</li> </ul> </li> </ul>
(OPEN)	Organizing Committee - Logistics	<ul style="list-style-type: none"> <li>● Contact other cricket committees for ground conflicts</li> <li>● Uploads tournament schedule to CricClubs</li> <li>● Provides admin access to team captains</li> <li>● Updates league documents annually               <ul style="list-style-type: none"> <li>● Rules and Guidelines</li> <li>● Release of Liability Waiver</li> </ul> </li> <li>● Uploads documents to CricClubs</li> <li>● Updates and maintains CricClubs Website</li> <li>● Provide Team Scorer access in CricClubs to team captains</li> <li>● Correct any scorecard errors on CricClubs</li> <li>● Verify all players have signed liability waiver annually</li> <li>● Coordinate sharing of league assets between teams</li> <li>● Find umpires for league games when requested</li> <li>● Find umpires for all eliminators, semis and finals</li> <li>● Collect list of players for each game from Captains</li> <li>● Verify player eligibility for eliminators, semis, finals</li> <li>● Compile list of winners after completion of league games               <ul style="list-style-type: none"> <li>● Batswoman of the Series</li> <li>● Bowler of the Series</li> <li>● Fielder of the Series</li> <li>● Wicketkeeper of the Series</li> </ul> </li> </ul>



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		<ul style="list-style-type: none"> <li>● Player of the Match (Leagues)</li> <li>● Compile list of winners after completion of tournament             <ul style="list-style-type: none"> <li>● Winners</li> <li>● Runners</li> <li>● Player of the Match (Eliminators, Semis, Final)</li> </ul> </li> <li>● Share list of winners with the committee</li> <li>● Orders annual supplies for tournament             <ul style="list-style-type: none"> <li>● Boundary Flags/Paint</li> <li>● Game Balls</li> <li>● Measuring Tape</li> <li>● Wickets</li> <li>● Scoreboard</li> <li>● Marking Tape for Creases</li> <li>● Trophies &amp; Medals</li> <li>● Sponsor Certificates</li> <li>● Deck Storage Box &amp; Lock</li> </ul> </li> <li>● Provide appropriate storage of league assets</li> <li>● Organize Closing Ceremony and Awards Distribution</li> <li>● Generate content for final award ceremony</li> <li>● Find Chief Guests for Closing Ceremony</li> <li>● Find Hosts for Closing Ceremony</li> <li>● Ensure all league assets are stored safely at the end</li> <li>● Provide access to storage box to all teams</li> <li>● Support treasurer to close annual financial statements</li> <li>● Update league rules/documents/formats based on lessons learned in Season End Meeting.</li> </ul>
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SOCIAL ENGAGEMENT COMMITTEE		
Name	Role	Responsibilities
Sarina Lotlikar	Social Engagement Lead	<ul style="list-style-type: none"> <li>● Creates league's social media accounts</li> <li>● Provides admin access to each team representative</li> <li>● Overviews content being posted by each team rep</li> <li>● Regularly updates league announcements/content</li> <li>● Generates interest in public for more participation</li> </ul>
(Open)	Team Coordinator	<ul style="list-style-type: none"> <li>● Collects content from their respective teams</li> <li>● Regularly posts content on league's social media accounts</li> </ul>

CAPTAINS OF TEAMS		
Name	Role	Responsibilities
(Open)	Captains of Teams	<ul style="list-style-type: none"> <li>● Register team, update players and team scorer on Cricclubs</li> </ul>



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		<ul style="list-style-type: none"> <li>● Assign Team Social Media Representative</li> <li>● Submit umpire names for league games a day before the game             <ul style="list-style-type: none"> <li>● Start games on time with a temporary umpire and replace with designated umpire on arrival</li> <li>● Temporary umpire will not be allowed to continue</li> <li>● Ensure umpires rotate between main and leg positions with the breaks. No exceptions.</li> </ul> </li> <li>● Submit Team List/Photos at the ground during the game</li> <li>● Submit/make any changes to scorecard within 24hrs</li> <li>● Submit any disciplinary issues to the committee within 24hrs             <ul style="list-style-type: none"> <li>● Resolve issues at the ground asap if possible</li> </ul> </li> <li>● Take responsibility of their team, coach and visitor's actions             <ul style="list-style-type: none"> <li>● No coach or supporters are allowed to talk to umpires or other team's players.</li> </ul> </li> </ul>
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## LINKS AND RESOURCES

Link/Resource	Comments
CricClubs: <a href="https://cricclubs.com/madisonwcl">https://cricclubs.com/madisonwcl</a>	Each captain is assigned an admin role to add players and score
Crown Awards: <a href="https://www.crownawards.com/">https://www.crownawards.com/</a>	Vendor to buy trophies. Check other vendors as needed
Google Drive: <a href="https://drive.google.com/drive/folders/19As4knGOQtMb5x6MgdzKq0tmlf0KikXt?usp=sharing">https://drive.google.com/drive/folders/19As4knGOQtMb5x6MgdzKq0tmlf0KikXt?usp=sharing</a>	Location for Rules/Budget/Schedule and other documents
Instagram	@mwcl_2021