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SUNSHINE STATE SOFTBALL CRICKET ASSOCIATION CONSTITUTION

1.0 Title

1 The name of the organization shall be SUNSHINE STATE SOFTBALL CRICKET ASSOCIATION (SSSCA) Association herein after referred to as "The Association".

2.0 Objective

- .1 To promote the game of cricket according to its best traditions.
- .2 To support the development of the game of SOFTBALL cricket in amateur status.
- .3 To assist member clubs to coordinate their cricket activities.
- .4 To promote with others the expansion of the game of SOFTBALL cricket.
- .5 To coordinate the Association participation in INTRA-STATE, inter-state and international tournaments.
- .6 To organize fund raising activities necessary to achieve the aims of the Association.
- .7 To uphold the Laws of Cricket as established by SSSCA and adopted regulations of the Association.
- .8 To set standards and requirements for Umpires.

3.0 Headquarters

- .1 The headquarters of the Association shall be at a civic address as adopted by the Executive Committee.

4.0 Membership

- .1 Any person or formally constituted cricket club accepted by the Association according to the Association prescribed processes for attaining membership.
- .2 Full Members (Team Registered with The SSSCA).

- .2.1 Formally constituted clubs who participates in scheduled competitive matches sponsored by the Association. Application for full membership shall be made in writing to the Secretary for presentation to and approval by the general body supported by the following:
 - .2.1.1 The name under which the Club wishes to be known.
 - .2.1.2 The name and addresses of the officers and the general members.

Annual Membership Dues.

- .2.1.4 Verbal proof of availability of ground facilities.

.3 Associate Members

- .3.1 Persons desirous of furthering the best interest of the game and supporting the Association to that end. Application for Associate Membership shall be submitted by email to the Secretary stating the name, email and phone # of the applicant and, reasons for desired membership.
- .3.2 The acceptance of all applications shall be at the discretion of the Executive Committee of the Association, for presentation to the Executive Committee of the Association for approval.

4 Honorary Members

- .4.1 Persons elected to such membership by the general body on recommendations of the Executive Committee in recognition of past good services to the game of cricket.

.5 Dues

- .5.1 The members annual dues and penalties for non compliance of any of the Association Rules and By-Laws shall be set at the Annual General Meeting of the Association.

.6 Suspension of Membership

- .6.1 Membership may be suspended by majority vote of the Executive Committee.
- .6.2 Membership may be suspended at any time if the Member conduct is deemed to be incompatible or detrimental to the welfare of the Association.

.6.3 Before any member shall be suspended, the Executive Committee shall advise the member by means of a EMAIL stating the reasons for the proposed action and set the time and date of a hearing by the Executive Committee.

.7 Termination of Membership

.7.1 Membership may be terminated by majority vote of the general body.

.7.2 Membership may be terminated if the MEMBER conduct is deemed to be incompatible or detrimental to the welfare of the Association.

.7.3 Before any member shall be terminated, the Executive Committee shall advise the member by means of a EMAIL stating the reasons for the proposed action and, set the time and date of a hearing by the Executive Committee.

.7.4 The findings of the Executive Committee shall be presented to the general body of the Association for approval at a properly constituted general meeting.

5.0 Membership Assembly

.1 There will be a minimum of 2 General Meetings in each year.

.2 The notice of each meeting shall be communicated to the designated Representatives of all Full Member Clubs, and, all Associate and Honorary Members, at least fourteen (14) days before the date of the meeting.

.3 Annual General Meeting

.3.1 An Annual General Meeting of the Association shall be held each year in the month of DECEMBER (subject to change).

.3.2 The Business of the Annual General Meeting shall include but is not limited to:

.3.2.1 Annual Report by the President

.3.2.2 Special Reports

.3.2.3 Presentation of Annual Financial Statements

.3.2.4 Election of the Executive Committee

.4 Fall General Meeting

.4.1 A Fall General Meeting shall be held each year in the month of September.

.4.2 The Business of the Fall General Meeting shall include but is not limited to:

- .4.2.1 Presentation of Proposed Activities
- .4.2.2 Presentation of the Budget for Approval
- .4.2.3 Setting of Annual Dues
- .4.2.4 Confirmation of Member Clubs and Playing Field Locations
- .4.2.5 Entertain Requests for Exempt Playing Dates
- .5 Not Applicable: Spring General Meeting
- .5.1 Not Applicable: (A Spring General Meeting shall be held each year in the month of February.)
- .5.2 Not Applicable: (The Business of the Spring General Meeting shall include but is not limited to)
 - .5.2.1 Not Applicable: (Presentation of Competition Schedule)
 - .5.2.2 Not Applicable: (Review of Competition Rules)
 - .5.2.3 Not Applicable: (Appointment of Statistician/s)
- .6 Emergency General Meeting
- .6.1 A EMERGENCY General Meeting shall be at the Discretion of the Executive Committee.
- .6.2 An Emergency General Meeting can be called at anytime during the calendar year and can be in person or conference call.
 - .6.2.1 Review of all Association Activities
- .7 Those Eligible to Attend: Annual General Meeting, General Meeting and Emergency Meeting.
 - .7.1 No More Than One (1) designated Representatives of each Full Member Clubs. All Clubs shall submit to the Secretary of the Association the name/s of two representing delegate/s at least five (5) days before the meeting.
 - .7.2 All Associate Members
 - .7.3 All Honorary Members
 - .7.4 Elected members of the Executive Committee.

- .8 Quorum
 - .8.1 The quorum for all general meetings shall be 50% of Full Member Clubs and 50% of the elected Executive Committee.
 - .8.2 The meeting shall be adjourned if after one (1) hour of the appointed time for the meeting, a quorum is not obtained. A new date shall be fixed by the Executive Committee within twenty one (21) days of the original date, at which meeting, regardless of quorum, the business of the meeting shall be transacted by the members present.
- .9 Voting Power at General Meetings
 - .9.1 Each Full Member Club has the right to one vote in the Association.
 - .9.2 Associate or Honorary Members has no right to vote.
 - .9.3 Motions voted on by the general body requires a simple majority of 50% of the total votes cast for approval.
 - .9.4 In the case of a tie the meeting chair has the casting vote.
 - .9.5 Motions approved shall have immediate effect unless otherwise stipulated within the motion.
 - .9.6 Full member clubs with less than one (1) year membership has no right to vote.
- .10 Election of Executive Committee
 - .10.1 Effective January 2019, on the basis of a simple majority of the total votes cast, the Executive Committee of the Association shall be elected at the Annual General Meeting held in odd numbered years. Effective immediately on adoption of this amendment, the current Executive Committee shall be dissolved and a new Executive Committee shall be elected, which term of office shall expire in December 2021.
 - .10.2 Any Full Member of the SSSCA is eligible for election to the Executive Committee.
- .11 Representation at General Meetings
 - .11.1 Member Clubs not represented at any General Meeting of The Association shall not have a vote or proxy, on the meeting date, at any Annual/General/Executive Meeting of the Members of the Association.
- .12 Meeting Chairman
 - .12.1 The President shall chair all General Meetings of the Association.

.12.2 The Vice President shall chair in the absence of the President.

.12.3 The Secretary shall chair in the absence of the President and Vice President.

6.0 Executive Committee

.1 Composition

.1.1 The Executive Committee of the Association shall be comprised of the following honorary officers

.1.1.1 President

.1.1.2 Vice President

.1.1.3 Secretary

.1.1.4 Treasurer

.1.1.5 Assistant Secretary/Treasurer

.1.1.6 Public Relations Officer

.2.1 No More Than Two (2) members of the Executive Committee cannot be from the same Full member club.

.2 Duration of Mandate

.2.1 Each officer shall be elected to hold office for a period of two years, but if re-elected, may serve for one more term in the same executive position.

.2.2 Any member may serve on the Executive Board for no more than 2 terms in the same capacity. After the 2 terms he may run for a position of a different capacity from which he previously held.

.3 Powers of the Executive Committee

.3.1 To administer and organize the business of this Association, paying due regard to the rules and regulations set out in the Associations constitution, by-laws and general policies directed by the general membership at general meetings from time to time.

.4 Quorum for Executive Committee Meetings

.4.1 The quorum for Executive Committee Meetings shall be 50% of the Executive Committee.

.5 Meeting Chairman

.5.1 The President shall chair all Executive Committee Meetings.

.5.2 The Vice President shall chair in the absence of the President.

.5.3 The Secretary shall chair in the absence of the President and Vice President.

.6 Termination of Executive Committee Member

.6.1 Any Executive Committee member absent for four (4) Executive Committee meetings, without approval of the majority of the Executive Committee shall be automatically terminated from the Executive Committee.

.6.2 Any Member so terminated can appeal by writing to the Executive Committee stating reasons for absenteeism and requesting reinstatement. A majority vote by the remaining four (5) Executive Committee members is required for reinstatement.

If reinstatement is denied, the Executive Committee, by majority vote, shall replace terminated member.

.7 Formation of Sub-Committees

.7.1 The Executive Committee shall create sub-committees to assist in the administration of the affairs of the Association.

.7.2 The Terms of Reference, including but not limited to, appointment of members and operating procedures shall be as agreed upon by majority vote of the Executive Committee.

.7.3 Disbanding or modifications of Terms of Reference of any existing sub- committee shall be as agreed upon by majority vote of the Executive Committee.

7.0 Duties of Honorary Officers

.1 The President

.1.1 The President is the chief executive of the Association and as such shall call and chair all Executive Committee and General meetings when in attendance. He shall have the authority to make binding decisions when acting as a sole representative of the Association and on occasions of emergency, all in the best interest of the Association and its objectives.

.1.2 Shall be the SUNSHINE STATE SOFTBALL CRICKET ASSOCIATION delegate to the national affiliate meetings and conventions. A Report on any such meetings and

conventions attended must be presented at the next scheduled meeting of the Executive Committee.

- .1.3 Shall have the authority to veto any decision taken by a member or individual, which is in conflict with the constitution and by-laws of the Association.

.2 The Vice President

- .2.1 Shall perform the duties of the president in his absence and those other duties designated by the Executive Committee.

.3 The Secretary

- .3.1 Shall conduct all general correspondence and maintain proper files of all areas of the Association.
- .3.2 Shall issue the Notice of Meetings for all members of the Association.
- .3.3 Shall take the minutes of all meetings when in attendance and be responsible for the current maintenance of the Minute Book of the Association, in conformity with statutory requirements.

.4 The Treasurer

- .4.1 Shall keep the books of account according to good bookkeeping principles, supported by proper documentation and sub-records.
- .4.2 Pay all accounts, receive and deposit, within seven business days from receipt, all moneys of the Association into the bank account of the Association.
- .4.3 Present a written monthly statement of accounts to the Executive Committee.
- .4.4 Present a complete audited statement of accounts at the Annual General Meeting of the Association.

.5 The Assistant Secretary/Treasurer

- .5.1 Shall perform the duties of the secretary and/or the treasurer their absence and those other duties designated by the Executive Committee.

.6 Public Relations Officer

- .6.1 planning publicity strategies and campaigns. writing and producing presentations and press releases. dealing with enquiries from the **public**, the press, and related organizations. Organizing promotional events such as press conferences, open days, exhibitions, tours and visits

8.0 Finance

.1 Income

.1.1 The Associations income shall be obtained from membership fees and from any other available and legally proper source, as approved by the Executive Committee.

.1.2 Such income shall be used for the furtherance of the objects of the Association and in particular accord with the budget approved by the membership at the specified general meeting.

.2 Audit

.2.1 An summary audit of the books of account shall be carried out annually and a detailed income and expenditure statement and balance sheet shall be presented to the Annual General Meeting for acceptance.

.3 Signing Officers

.3.1 Checks shall be signed by the Treasurer and /or The President or Assistant Secretary/Treasurer.

.3.2 The signing officers of the Association shall be;

.3.3 The President, The Treasurer and The Assistant Secretary/Treasurer

.4 Fiscal Year

.4.1 Beginning 2018, the Fiscal Year of the Association shall be from January 1^{st.} to December 31^{st.} of the same year.

.5 Remuneration of Members of Executive Committee

.5.1 The Honorary officers of the Association shall not be paid for their services. However, proper compensation for expenses incurred on behalf of the Association is in order.

9.0 Trustees

.1 The officers of the Association shall be the trustees of the Association.

10.0 By-Laws/T20 Softball Playing Rules/Code of Conduct

.1 The by-laws on the rules of games played under the sponsorship of the Association shall be established by majority vote at general meetings from time to time. These rules are

subject to change, amend or delete by majority vote at General Meetings, AGM, or by Conference Call.

11.0 Interpretation

- .1 The interpretation of the constitution, by-laws and rules of the scheduled games sponsored by the Association shall be vested in the Executive Committee, whose decision shall be final.

12.0 Amendments To The Constitution

- .1 Alterations or additions to this constitution can only be made at a specially called general Meeting or AGM, or by Conference Call and at which, proposed amendments are carried by majority vote in favor.
- .2 Proposed amendments must be jointly sponsored by not less than (3) Full Member Clubs.

13.0 Dissolution Of The Association

- .1 The Association shall not be dissolved unless all liabilities have been discharged and a motion has been passed by a majority vote of eligible votes recorded at a general meeting convened for the purpose of dissolution.
- .2 Any remaining funds at time of dissolution may be donated to any charitable organization as the majority at the general meeting shall decide.

14.0 Motion of No Confidence against an Executive member or BoardThe motion must be brought to the floor at any General Meeting provided there is a Quorum. There has to be a two thirds majority of vote in favor the motion of no confidence against a board member or the Board. Once the motion is passed, that member or Board members cannot run for a position in the next Election.