

WASHINGTON CRICKET LEAGUE

Umpires Association Jurisdiction, Regulations and Guidelines

Appendix I

Constitution Review Committee

07/06/2011



Revision History

Date Revised	Who	Comments and References
6/11/2011	CRC	This entire document was created for the new WCL Constitution.

Table of Contents

Article I. Title 5

Article II. Structure 5

Section 2.01 Subsidiary 5

Section 2.02 Responsibility 5

Section 2.03 Distribution of Earnings 5

Section 2.04 Association Activities 5

Article III. Objectives 5

Article IV. Membership 6

Section 4.01 Openness 6

Section 4.02 Affiliations 6

Section 4.03 Non-Active Membership 6

Section 4.04 Accessibility 6

Section 4.05 Subscription Fees 7

Section 4.06 Subscription Duration 7

Section 4.07 Non-payment of Subscription 7

Section 4.08 Life Members 7

Section 4.09 Breach 7

Article V. Conduct of Members 7

Section 5.01 Conduct 7

Section 5.02 Ethics 7

Section 5.03 Truthfulness 7

Section 5.04 Payment Dues 8

Section 5.05 Assignments 8

Section 5.06 Umpires Code..... 8

Article VI. Administration 8

Section 6.01 Conducting Association Affairs 8

Section 6.02 Meetings 8

Section 6.03 Quorum 8

Section 6.04 Special Emergency Meetings 8

Section 6.05 Empowerment 8

Section 6.06 Reporting..... 9

Section 6.07 Vacancy 9

Article VII. Executives 9

Section 7.01 Term of Office 9

Section 7.02 Composition 9

Section 7.03 Permanent Member..... 9

Section 7.04 Chairman..... 9

Section 7.05 Association Secretary..... 10

Section 7.06 Senior Umpire 10

Section 7.07 WCL Treasurer..... 10

Section 7.08 Term and Eligibility..... 10

Section 7.09 Voting Rights 10

Section 7.10 Duties of the Executive Body 10

Section 7.11 Communications 11

Section 7.12 Requesting a Hearing 11

Article VIII. WCLUA Annual General Meeting..... 11

Section 8.01 Time and Purpose 11

Section 8.02 Majority..... 11

Section 8.03 Voting 11

Section 8.04 Quorum at a WCLUA Annual General Meeting 11

Article IX. WCLUA Special General Meeting..... 12

Section 9.01 Convening a WCLUA Special General Meeting 12

Section 9.02 Meeting Requests 12

Section 9.03 Meeting Matters and Motions..... 12

Section 9.04 Meeting Notice 12

Section 9.05 Quorum at a WCLUA Special General Meeting..... 12

Article X. Fees and Dues 12

 Section 10.01 Assessment 12

Article XI. Elections..... 12

 Section 11.01 Frequency..... 12

 Section 11.02 Winner..... 12

 Section 11.03 Qualifications for Voting 13

 Section 11.04 Number of Votes for Members..... 13

 Section 11.05 Breaking a Tie 13

Article XII. Amendments to the Association Policies..... 13

 Section 12.01 Amendments..... 13

 Section 12.02 Amendments Requirements 13

 Section 12.03 Ratification 13

Article XIII. Rules of Procedure 13

 Section 13.01 New Roberts Rules of Order 13

Article XIV. Fees and Dues 14

 Section 14.01 Membership Dues..... 14

 Section 14.02 Due Dates..... 14

 Section 14.03 Refunds 14

 Section 14.04 Cancelation Penalty 14

Article XV. Uniforms 14

 Section 15.01 Requirements..... 14

Article XVI. Rating of Members 15

 Section 16.01 Requirements..... 15

 Section 16.02 Usage of Ratings..... 15

 Section 16.03 Appeals..... 15

Article XVII. Discipline of Members 15

Section 17.01	Infractions	15
Section 17.02	Disciplinary Committee	15
Section 17.03	Right to Refuse	15
Section 17.04	Disciplinary Findings.....	15
Article XVIII.	Umpire Attire	16
Section 18.01	Requirements.....	16
Section 18.02	Requirements on Striker’s End Umpires	16
Section 18.03	Other	16
Article XIX.	Umpire Reports.....	16
Section 19.01	Requirements.....	16
Section 19.02	Report Submission	16
Section 19.03	Reporting.....	16
Section 19.04	Late Reports	16
Article XX.	Certification of Umpires.....	16
Section 20.01	Requirements.....	16
Section 20.02	Certification Seminar	17
Section 20.03	Maintenance	17
Section 20.04	De-Certification	17
Section 20.05	Taking Certification Tests.....	17
Section 20.06	Validity	17
Section 20.07	Rights of WCLUA	17
Section 20.08	Standards of Certification	17
(a)	Level I Umpire	17
(b)	Level II Umpire	18
(c)	Level III Umpire	18
Article XXI.	Team Requirements.....	18

Article I. Title

The Title of the Association shall be "Washington Cricket League Umpires' Association", hereafter referred to as the "WCLUA".

Article II. Structure

Section 2.01 Subsidiary

The WCLUA is a non-profit subsidiary of the Washington Cricket League and is empowered by the WCL Board of Directors to officiate in all WCL games.

Section 2.02 Responsibility

The WCLUA shall be solely responsible for assigning umpires, collecting dues and subscriptions and distribute monies to its members for games officiated. The Treasurer of the WCL Executive Committee shall be responsible in aiding the WCLUA in these financial matters.

Section 2.03 Distribution of Earnings

No part of the earnings of the Washington Cricket League Umpires Association shall insure to the benefit of, or be distributable to its members, officers, or any other private persons, except that WCLUA shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes, aims and objectives as set forth in this Constitution.

Section 2.04 Association Activities

Notwithstanding any other provisions of this Constitution and By-Laws, the Association shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in the furtherance of the purposes on the goals and objectives of the WCL.

Article III. Objectives

The objectives of the Association shall be:

1. To serve the game in accordance with the Spirit of Cricket as defined by the Laws of Cricket and the WCL's Constitution, Rules and Regulations.
2. The Association shall take account of and use reasonable endeavors to apply all relevant WCL directives, regulations and guidance.
3. To provide suitably trained Umpires for the game of Cricket played under the Laws of the Sport as laid down by the Washington Cricket League ("WCL") and associated

governing bodies including the International Cricket Council (“ICC”) and the United States of America Cricket Association (“USACA”).

4. To consult and liaise with National Governing Bodies on the Laws of Cricket including amendments and additions thereto.
5. To promote the development of umpires through education and training.
6. To develop and maintain a membership consisting of experienced and capable officials whose integrity is above reproach.
7. To foster a high standard of ethics, sportsmanship, cooperation, and understanding among umpires, players, coaches, athletic directors, press, and the general public.
8. To help members of the Association to acquire knowledge of the laws and playing rules including ICC One Day International Rules and the WCL’s Playing Conditions.
9. To keep all members of the Association up to date on the latest rule changes and interpretations.

Article IV. Membership

Section 4.01 Openness

Membership in the Association shall be open to any qualified applicant regardless of sex, race, creed or religion who is willing and able to meet the requirements set forth in the Constitution and By-Laws of the WCL and the Association Guidelines.

Section 4.02 Affiliations

Membership of the Association shall be open to qualified umpires who are members of WCL Clubs, members or Associations affiliated to ICC, USACA or the Atlantic Region Cricket Board or members of any other umpires associations as recognized by the WCL Board of Directors.

Section 4.03 Non-Active Membership

Non-Active membership is available for those members who are no longer active but wish to remain as part of the Association. Non-Active members have no voting rights.

Section 4.04 Accessibility

Membership shall be open to anyone with a disability, subject only to their ability to fulfill the duties and responsibilities of an umpire and have passed the relevant examination.

Section 4.05 Subscription Fees

Every member shall pay the Association an annual subscription fee which shall be decided at the Annual General Meeting (AGM), on the recommendation of the Executive.

Section 4.06 Subscription Duration

The subscription year for membership purposes shall run from 1st of January to 31st of December.

Section 4.07 Non-payment of Subscription

Any member who has not paid their subscription for a year by January 31 in that year will be removed from the register of members and shall not be allowed to officiate in any WCL games or to not carry out any duties for, or act on behalf, of the Association.

Section 4.08 Life Members

For services to the Association, the Association may, at an AGM, on the motion of the Executive elect one or more Honorary Life Members.

Section 4.09 Breach

Any breaches of the Constitution may result in the Executive, having examined the facts either suspending or terminating the membership of the member concerned.

Article V. Conduct of Members

Section 5.01 Conduct

The conduct of an official while in uniform shall be above reproach. He/she shall maintain a high respect for the profession by refraining from abusive language, consumption of alcoholic beverages, using tobacco on the field at WCL sponsored games and competitions, and any other action which would tend to discredit the Association and/or the WCL.

Section 5.02 Ethics

A high standard of ethics shall be maintained by refraining from criticizing, censuring, etc. of fellow umpires in public.

Section 5.03 Truthfulness

No member shall falsify any information required for or by his/her membership, either when applying or after being accepted in the Association.

Section 5.04 Payment Dues

Any member under suspension by the Association, the WCL or any USACA affiliated organization or who owes money to the Association or the WCL shall not be allowed to vote, be appointed or be elected to office, or in any way participate in the activities of the Association until the suspension is removed or the debt is paid.

Section 5.05 Assignments

A member, after accepting an assignment from the Association, shall be contractually responsible to arrive at the park by a reasonable time in advance of game time, in proper uniform, and be on the field at game time to umpire said game.

Section 5.06 Umpires Code

All members of the WCLUA shall subscribe to and abide by the Umpires Code of Ethics as outlined in **Appendix G** of the WCL's Constitution.

Article VI. Administration

Section 6.01 Conducting Association Affairs

The affairs of the Association shall be conducted by the Executive Body of the WCLUA, which shall have full authority in all matters except any alterations to this Constitution.

Section 6.02 Meetings

The Executive shall meet not less than twice a year, preferably around Spring and Fall General Meetings of the Washington Cricket League.

Section 6.03 Quorum

Unless otherwise specified, a majority of members shall constitute a quorum.

Section 6.04 Special Emergency Meetings

Special Emergency Meetings may be called by the Executive at any time provided the membership is given at least fifteen (15) days of notice prior to the date of the meeting.

Section 6.05 Empowerment

The Association Chairman, acting with at least three of the Executive members, shall be empowered to take such action as they think fit on behalf of the Executive on matters deemed to be impending or urgent.

Section 6.06 Reporting

After such action, a report detailing the reason for the action taken shall be sent to each member of the Executive for consideration at the next full meeting.

Section 6.07 Vacancy

If a vacancy occurs, the Executive shall be authorized to fill such vacancy pending the next Annual General Meeting.

Article VII. Executives

Section 7.01 Term of Office

The term of office of all Executive members of the WCLUA shall be two (2) years or until his/her successor is elected or appointed. The Executive Body shall be responsible for:

- a) Assigning officials to league and tournament games with the guidance of the WCLUA Scheduling Committee
- b) Maintain an up-to-date, accurate record of qualifications, game assignments and any other information as requested by the WCLUA or the WCL Executive Committee or Board of Directors
- c) Training, Certification and Development of aspiring Umpires
- d) Ensure the quality of umpiring is at the highest level expected of the umpires at local, national and international levels.

Section 7.02 Composition

The Executive Body of the WCLUA shall consist of:

- a) Chairman
- b) Association Secretary
- c) Senior Umpire in charge of Training, Development and Certification
- d) WCL Match Secretary
- e) WCL Treasurer

The Treasurer of the WCL shall be a non-voting ex-officio on the Executive Body. Members of the Executive Body of the WCLUA may not have any Level Two (2) or higher infractions in the WCL.

Section 7.03 Permanent Member

The WCL's Match Secretary shall be a permanent member of the WCLUA.

Section 7.04 Chairman

Chairman shall:

- a) Preside at all meetings of the WCLUA or its committees.

- b) Appoint to office any eligible member to fill a vacancy among the Officers until such time as a successor is elected.
- c) Shall have the casting vote at all meetings.

Section 7.05 Association Secretary

The Association Secretary shall:

- a) Keep minutes of all meetings of the Association and its committees and shall submit a report at each AGM of the business transacted since the last AGM.
- b) Compile and publish a list of the membership.
- a) Mail notification of date, time, and place of the election, banquet, and special meetings to the membership.

Section 7.06 Senior Umpire

The Senior Umpire shall be:

- a) The Development Officer and shall be responsible for developing and implementing programs to allow members to maximize their potential.
- b) Responsible for coordinating all training activities for the WCLUA.

Section 7.07 WCL Treasurer

The WCL Treasurer shall maintain a separate account to manage the subscriptions, dues and other monies of the WCLUA. The WCL Treasurer shall present a separate report of the financial status of the WCLUA to the WCL at its Annual General Meeting and also a financial report at the WCLUA's Annual General Meeting.

Section 7.08 Term and Eligibility

Each member of the WCLUA Executive Body shall be elected for a period of two (2) years and shall be eligible to stand for election again at the end of that time.

Section 7.09 Voting Rights

All members of the Executive shall have equal voting rights.

Section 7.10 Duties of the Executive Body

- a) The Executive Body shall be empowered by the authority of this Constitution as approved by the WCL Board of Directors to:
 - b) Conduct the day to day affairs of the Association.
 - c) Define the Procedures of the Association, in respect of appointments, duties and conduct of members.
 - d) Appoint a Judiciary Committee consisting of not less than three (3) members.
 - e) Appoint any other committee to further the goals and objectives of the WCLAU and the WCL.
 - f) Inquire and make ruling upon any dispute or complaint arising between member(s) of the WCLUA and individual(s), or Club affiliated to the WCL in respect to:
 - i. The conduct of a member

- ii. Interpretation of the Constitution of the WCLUA, or any Code of
- iii. Conduct/ Ethics as authorized by the Constitution
- iv. Interpretation of the Laws of Cricket, ODI Rules and Regulations, WCL Playing Conditions and Rules or any matter of practice or etiquette concerning the playing or administration of any Match, Competition or Tournament.

Section 7.11 Communications

All communications, including complaints shall be made in writing to the Association Secretary of the WCLUA and signed by the persons making them.

Section 7.12 Requesting a Hearing

Any aggrieved member of the WCLUA may request a hearing before the Judiciary Committee if not satisfied with the decision reached by WCLUA or a Committee appointed by the WCLUA Chairman or the WCLUA Executive Body for that purpose.

Article VIII. WCLUA Annual General Meeting

Section 8.01 Time and Purpose

WCLUA Annual General Meeting shall be held by the first week of April for the following purpose:

- a) To receive and adopt the minutes of the previous WCLUA Annual General Meeting.
- b) Reports of the WCLUA Officers.
- c) Election of the WCLUA Officers.
- d) Notices convening a WCLUA Annual General Meeting, together with an Agenda and the full text of any motion(s) to be voted upon, shall be distributed to members at least fifteen (15) days prior to the meeting.
- e) Registration and Training.
- f) The reconciled financial report of the WCLUA shall be presented by the WCL Treasurer.

Section 8.02 Majority

Unless otherwise stated in this Constitution, all issues, matters or motions shall be decided by a simple majority of those attending and entitled to vote.

Section 8.03 Voting

All legitimate member of the WCLUA is entitled to one (1) vote at all meetings of the Association.

Section 8.04 Quorum at a WCLUA Annual General Meeting

A quorum at a WCLUA Annual General Meeting shall be a majority of all legitimate members.

Article IX. WCLUA Special General Meeting

Section 9.01 Convening a WCLUA Special General Meeting

A WCLUA Special General Meeting shall be convened upon the written request for the same by twenty five percent (25%) of all legitimate members.

Section 9.02 Meeting Requests

Such a request must be submitted to the Association Secretary.

Section 9.03 Meeting Matters and Motions

All requests for such a meeting shall set out the matters or motions to be considered at the meeting.

Section 9.04 Meeting Notice

The Secretary shall give at least fifteen (15) days notice to members of a Special General Meeting.

Section 9.05 Quorum at a WCLUA Special General Meeting

A quorum at a WCLUA Special General Meeting shall be not less than two-third (2/3) of all legitimate members.

Article X. Fees and Dues

Section 10.01 Assessment

Fee, dues and subscriptions shall be assessed annually according to the By-Laws of the Association.

Article XI. Elections

Section 11.01 Frequency

Election of the WCLUA Executive Officers of the Association shall be held every two (2) years.

Section 11.02 Winner

The candidates with the most votes shall be the declared the winner.

Section 11.03 Qualifications for Voting

Only members in good standing may vote.

Section 11.04 Number of Votes for Members

Each member shall have one (1) vote.

Section 11.05 Breaking a Tie

In the case of a tie in the voting for officers, a second vote shall be conducted. If the tie persists after the second vote and an incumbent is involved, the incumbent will be declared the winner. In all other cases, the newly elected WCLUA Chairman will be responsible for breaking a persistent tie, except for the position of WCLUA Chairman in which case the outgoing WCLUA Chairman will break the tie.

Article XII. Amendments to the Association Policies

Section 12.01 Amendments

The Association shall have the authority to establish and amend its Policies, Regulation and Guidelines provided that such action does not conflict with the Constitution and By-Laws of the WCL or any of its affiliated Associations.

Section 12.02 Amendments Requirements

The Association's Policies, Regulation and Guidelines may be amended at any regular or special meeting of the Association by an affirmative vote of two-thirds (2/3) of the voting membership present, provided each member is given or sent a copy of proposed amendments a minimum of thirty (30) days prior to the meeting such amendments are to be voted upon.

Section 12.03 Ratification

All amendments to the Constitution, By-Laws, Policies, Rules, Regulations and Guidelines of the WCLUA must be ratified by the WCL Board of Directors.

Article XIII. Rules of Procedure

Section 13.01 New Roberts Rules of Order

The rules contained in the New Roberts Rules of Order shall govern WCLUA in all cases to which they are applicable for all transaction of business by the Association, or the WCLUA Executive

Officers and which is not specifically covered in the WCLUA Policies, Regulations and Guidelines.

Article XIV. Fees and Dues

Section 14.01 Membership Dues

Each member of WCLUA shall pay:

- a) All WCLUA members shall pay an annual registration fee of Sixty Dollars (\$60.00) or any other sum as formulated by the WCLUA Executive Body to cover operating expenses.
- b) Membership dues to affiliated Associations as applicable.
- c) Liability Insurance fee as applicable.
- d) A late fee for registration at the cut-off date.

Section 14.02 Due Dates

All fees and dues shall be paid in full before a game assignment shall be made.

Section 14.03 Refunds

In the event of voluntary termination, suspension, or expulsion of a member, no refund of fees or dues shall be made.

Section 14.04 Cancellation Penalty

Any member who accepts an assignment and then later cancels that assignment may be assessed a penalty equal to the match fee for that assignment.

Article XV. Uniforms

Section 15.01 Requirements

All members shall at all times wear a complete uniform which is in accord with the WCL's official uniform. However, the WCLUA may subscribe a special type uniform that all umpires shall wear for a specific game, league or tournament.

Article XVI. Rating of Members

Section 16.01 Requirements

The WCLUA shall be responsible for rating all members based on attendance at training clinics, tests, field mechanics, dress, observations and reports from fellow umpires, and any other criteria formulated by the WCLUA.

Section 16.02 Usage of Ratings

These ratings shall be used for assignment of members to officiate school, league, and tournament games.

Section 16.03 Appeals

Any member shall have the right to appeal his/her rating to the WCLUA for review.

Article XVII. Discipline of Members

Section 17.01 Infractions

Any member charged with a violation of any infraction of WCLUA's Policies, Regulations and Guidelines shall have the right to be heard in person or to offer a written statement made in his/her own defense.

Section 17.02 Disciplinary Committee

The WCLUA Chairman or the WCLUA Executive Body has the right to create a Disciplinary Committee for the sole purpose of hearing the infractions of WCLUA's Policies, Regulations and Guidelines by any member. This Disciplinary Committee shall complete its due-diligence hearing and immediately communicate its findings to the WCLUA Executive Body.

Section 17.03 Right to Refuse

Any member failing or refusing to answer charges against them to the WCLUA or the Committee appointed as such to conduct the hearing shall be considered guilty as charged.

Section 17.04 Disciplinary Findings

Any member found guilty by the WCLUA of any infraction of WCLUA's Policies, Regulations and Guidelines or of conduct that would discredit WCLUA shall be subject to a reprimand, assessment, suspension, expulsion or any combination thereof, as may be deemed necessary by the WCLUA after a scheduled hearing.

Article XVIII. Umpire Attire

Section 18.01 Requirements

Every umpire shall wear proper umpiring attire, which comprises long black trousers, WCL approved shirt and white hat or cap.

Section 18.02 Requirements on Striker's End Umpires

Players officiating as striker's end umpires shall wear a colored shirt.

Section 18.03 Other

An umpire shall not be permitted to smoke or consume alcoholic beverages on the field during a match.

Article XIX. Umpire Reports

Section 19.01 Requirements

Umpires are required to submit to the WCL the full names of all players who participated in the games in which they officiated by the Monday immediately following the game.

Section 19.02 Report Submission

Umpire reports may be submitted electronically by using the League's website.

Section 19.03 Reporting

This report shall include but is not limited to, the score for each team, the names of any player to whom a warning or citation was issued. The umpires shall also report any penalties levied on the team at the start, during or end of the game. The umpires shall also report the timings of various breaks and the duration as appropriate.

Section 19.04 Late Reports

Umpires who submit late reports will incur a fine of up to fifty percent (50%) of his match fee.

Article XX. Certification of Umpires

Section 20.01 Requirements

All umpires officiating in WCL competition games must be certified by the WCLUA.

Section 20.02 Certification Seminar

The WCLUA shall have a general certification seminar once per year. Notwithstanding, the WCLUA may add additional seminars throughout the year, as it deems necessary.

Section 20.03 Maintenance

To be deemed certified, all umpires must pass the required WCLUA written and other WCLUA mandated tests and be available to umpire at least three (3) games per year. In addition, the umpires must attend at least one WCLUA certification course per year in order to maintain his certification.

Section 20.04 De-Certification

Failure to attend certification courses may lead to de-certification, in which case that umpire shall be required to retake the appropriate written test to regain certification.

Individuals who fail the certification examination will be given a period of sixty (60) days in which to re-take the certification exam. They may be allowed to umpire (as trainees) on behalf of their club during the sixty (60) day period. However, they will not be allowed to umpire any Higher Division games during this period.

Section 20.05 Taking Certification Tests

Any individual who fails the certification examination twice will not be allowed to umpire any WCL games.

Section 20.06 Validity

Certification will be good for three (3) years after which all umpires must be re-certified.

Section 20.07 Rights of WCLUA

The WCLUA Executive Body reserves the right to require umpires to attend courses or meet certain requirements to maintain their certification.

Section 20.08 Standards of Certification

The WCLUA Executive Body shall create and set the standards and criteria for levels of certification as follows:

(a) Level I Umpire

- i. Attend all Level I Umpiring courses
- ii. Pass the Level I Umpire's exam
- iii. Umpire for at least one (1) year under the supervision of a mentor who is Level II Umpire or higher
- iv. Pay the required umpiring registration fee.

(b) Level II Umpire

- i. Attend all Level II Umpiring courses
- ii. Possess Level I Umpire's qualifications
- iii. Umpire at least five (5) games per year
- iv. Have a minimum of three (3) years experience as a Level I Umpire
- v. Pay the required umpiring registration fee.

(c) Level III Umpire

- i. Possess a Level II Umpire's qualification for at least five (5) years
- ii. Pass the Level III Umpire's exam
- iii. Umpire in at least eight (8) games per year
- iv. Must have a minimum of at least three (3) years as a Level II umpire
- v. Pay the required umpiring registration fee
- vi. Recommended by the WCL Executive Committee, or by at least other Level III umpires.

Article XXI. Team Requirements

The Team requirements for providing umpires are outlined in the WCL By-Laws.